



KINDER CIRCLE PRESCHOOL

11827 Venice Boulevard
Los Angeles, California 90066
(310) 740-8798

PRESCHOOL STUDENT RE-ENROLLMENT CHECKLIST - 2020-2021

Please make sure you have completed all items on this checklist and return with your enrollment forms to the school office. Any paperwork or forms that are missing from your child's records can jeopardize your child's enrollment on the first day of classes at Kinder Circle Preschool.

- ___ 1. Fill out the **Application for Admission** and **Tuition Agreement** form for new students or the **Re-Enrollment** form for returning students (please print or type all information) and return with your non-refundable Application fees as outlined below:
Deposit: \$250 Application Deposit
 \$700 Acceptance Deposit (Due with Admissions Agreement)
 (All to be applied towards your first payment of tuition)
- ___ 2. Complete and sign the **Consent for Medical Treatment** form and return to the office.
- ___ 3. Complete and return your **Identification and Emergency Information for Day Care Centers** and return to the office.
- ___ 4. Complete and return your **Emergency Cards** to the office.
- ___ 5. Submit current **Records of Immunization**.
- ___ 6. Submit current copy of **Medical Insurance Card**.
- ___ 7. Mail or bring in a check for your **first installment of tuition** (which is NOT included in the registration fee) as outlined in the tuition agreement. All payments must be current in the billing office before the first day of school.
- ___ 8. Complete and sign current school year **Parent Packet Documents & Agreement**.

Questions or problems relating to applications for new or returning students should be addressed to the office either by mail or by phone during the regular office hours.